

COVID-19 WHS RISK REGISTER

Instructions

This COVID-19 WHS Risk Register may be used to identify the workplace risks associated with COVID-19, assess risk and to determine and monitor controls. It should be updated to suit the Company or work area as required and the Company WHS Risk Matrix used to determine risk levels. General examples of COVID-19 controls are provided, specific controls may be required for higher risk levels.

WHS Risk Register

Hazard / Activity	Risk	People Impacted and How (workers, work area)	Initial Risk Level	COVID-19 Controls (general controls/specific controls may be required)	Person Responsible	Due Date	Date Done	Residual Risk Level
Travel to Work	Contact with persons COVID-19 positive Contact with COVID-19 contaminated objects and surfaces			Walking or cycling to work; Using a vehicle with up to 1 other passenger separately seated; Public transport with social distancing (>1.5 m seating distance, low volumes).				
Site/Premises	Working on sites with COVID-19 positive persons and COVID-19 contaminated objects and surfaces			Work on sites with good controls (COVID-19 health checks, social distancing, regular cleaning, hand washing facilities etc.); Work on sites with no person/s tested as COVID-19 positive within past 14 days, displaying COVID-19 symptoms or close contact with someone diagnosed with COVID-19.				
Work Tasks	Work tasks resulting in contact with COVID-19 positive persons and COVID-19 contaminated objects and surfaces			No sharing of work tools, equipment or surfaces none or limited contact with others (distancing >1.5m); Control over work activities to meet COVID-19 controls;				

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				Access to handwashing and COVID-19 resources for work (hand sanitiser, masks, gloves etc).				
Persons considered 'high risk' for COVID-19	Some people more likely to contract COVID-19 and/or more vulnerable to ill health and complications.			Aged less than 65 years with no chronic medical conditions; Generally fit and healthy with no compromised immune system; Aboriginal and Torres Strait Islander people less than 50 years and with no chronic medical condition				
Others disregard for COVID-19 risks	Disregard for COVID-19 controls increasing risks to workers and others			Restrict work with persons with disregard for controls; Actions in event of concerns.				
Concern and anxiety	COVID-19 hazard and risks concerns resulting in anxiety, stress and inability to function.			COVID-19 communications; EAP service; Mental Health First Aiders.				
Specific Customer COVID-19 Requirements	Not understanding and meeting customer COVID-19 risk management requirements			Communications with customer to understand and meet requirements. COVID-19 Risk Management Plan for Customer Work.				

Record Keeping

On completion, this Register is to be recorded in the [add location]

DOCUMENT HISTORY AND TRACKING

[Remove this page prior to issue if not required]

Document History

Version	Section/s Modified	Brief Description of Amendment	Author	Approver	Issue Date
1.0					

Document Tracking

Document Name	COVID-19 WHS Risk Register
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