# COVID-19 WHS RISK REGISTER

Instructions

This COVID-19 WHS Risk Register may be used to identify the workplace risks associated with COVID-19, assess risk and to determine and monitor controls. It should be updated to suit the Company or work area as required and the Company WHS Risk Matrix used to determine risk levels. General examples of COVID-19 controls are provided, specific controls may be required for higher risk levels.

WHS Risk Register

| Hazard / Activity | Risk | People Impacted and How (workers, work area) | Initial Risk Level  | COVID-19 Controls (general controls/specific controls may be required) | Person Responsible | Due Date | Date Done  | Residual Risk Level |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Travel to Work | Contact with persons COVID-19 positive Contact with COVID-19 contaminated objects and surfaces |   |  | Walking or cycling to work; Using a vehicle with up to 1 other passenger separately seated; Public transport with social distancing (>1.5 m seating distance, low volumes). |  |  |  |  |
| Site/Premises  | Working on sites with COVID-19 positive persons and COVID-19 contaminated objects and surfaces |  |  | Work on sites with good controls (COVID-19 health checks, social distancing, regular cleaning, hand washing facilities etc.); Work on sites with no person/s tested as COVID-19 positive within past 14 days, displaying COVID-19 symptoms or close contact with someone diagnosed with COVID-19. |  |  |  |  |
| Work Tasks | Work tasks resulting in contact with COVID-19 positive persons and COVID-19 contaminated objects and surfaces |  |  | No sharing of work tools, equipment or surfacesnone or limited contact with others (distancing >1.5m); Control over work activities to meet COVID-19 controls; Access to handwashing and COVID-19 resources for work (hand sanitiser, masks, gloves etc). |  |  |  |  |
| Persons considered 'high risk' for COVID-19 | Some people more likely to contract COVID-19 and/or more vulnerable to ill health and complications. |  |  | Aged less than 65 years with no chronic medical conditions; Generally fit and healthy with no compromised immune system; Aboriginal and Torres Strait Islander people less than 50 years and with no chronic medical condition |  |  |  |  |
| Others disregard for COVID-19 risks  | Disregard for COVID-19 controls increasing risks to workers and others |  |  | Restrict work with persons with disregard for controls; Actions in event of concerns. |  |  |  |  |
| Concern and anxiety  | COVID-19 hazard and risks concerns resulting in anxiety, stress and inability to function. |  |  | COVID-19 communications; EAP service;Mental Health First Aiders. |  |  |  |  |
| Specific Customer COVID-19 Requirements | Not understanding and meeting customer COVID-19 risk management requirements |  |  | Communications with customer to understand and meet requirements.COVID-19 Risk Management Plan for Customer Work. |  |  |  |  |

Record Keeping

On completion, this Register is to be recorded in the [add location]

DOCUMENT HISTORY AND TRACKING

[Remove this page prior to issue if not required]

Document History

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Version | Section/s Modified | Brief Description of Amendment | Author | Approver | Issue Date |
| 1.0 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Document Tracking

|  |  |
| --- | --- |
| Document Name | COVID-19 WHS Risk Register  |
| Prepared by | <Prepared By> |
| Reviewed by | <Checked By> |
| Approved by | <Owner> |
| Date Approved | Click or tap to enter a date. |
| Status | Choose an item. |
| Document Number | <Document Number> |
| Version Number | 1. <Version Number>
 |
| Review Date | Click or tap to enter a date. |